

SCHEDULE A
JOB DESCRIPTION
Elder

Title: Elder
Reports to: Director, Healing and Wellness
Date Approved: Aug 2019
Approved by: Jason LeBlanc, Executive Director

Role Summary

The Elder provides guidance to staff and clients and ensures programming is delivered in culturally appropriate ways while working with internal and external stakeholders.

Responsibilities

- Provide guidance to management, staff and clients and ensures culturally appropriate programming for Inuit
- Attend team meetings
- Attend one-on-one meetings with the Treatment Manager to review contributions to the program
- Support programming and group activities
- Hold office hours to meet with clients
- Support the creation of special events and learning sessions
- Provide Elder support to ensure a culturally safe and inclusive environment
- Build trusting relationships
- Provide culturally based activities
- Facilitate Inuit specific ceremonies
- Provide guidance on team building internally and externally
- Lead in mediating conflict
- Ability to attend off-site programming for the on-the-land component of the program
- Other duties as may be assigned and related to the position

Education and Experience

- Minimum 2 years' experience in community-based human services
- CPR, Crisis Intervention and Prevention, Suicide Intervention and Prevention skills and training, Mental Health First Aid, Food Handling and Preparation and other relevant certifications (to be obtained during the first 6 months of employment)
- Previous experience working with street involved clientele

Knowledge, Skills and Abilities

- Exceptional understanding of Inuit Qaujimajatuqangit and how to apply those principles in a harm reduction, healing centre environment
- Strong presence within the urban Inuit community and is seen as a respected Elder and community resource
- Must have a strong understanding of Inuit history and the effects of colonization to educate staff and clientele in the program
- Excellent facilitation and communication skills
- Fluency in English is required. Fluency in Inuktitut is essential
- Ability to deal with life-threatening situations if required
- Provide a satisfactory police records check for the Vulnerable Sector and maintain it
- Proven good attendance record and able to maintain it to meet the program's needs
- Ability to represent the Mamisarvik Healing Centre at stakeholder meetings/presentations as required

Working Conditions

- The Elder works primarily in a comfortable office environment
- Steady interaction with clients and staff
- Potential exposure to crisis and risk situations
- Varying work schedule including evening and weekend work when required
- Some travel within the city may be required. Occasional travel outside the city may be required