

SCHEDULE A

JOB DESCRIPTION

Cultural Support and Programming Worker

Mamisarvik Healing Centre

Title: Cultural Support and Programming Worker, Mamisarvik
Reports to: Senior Advisor Operations and Research
Approved by: Jason LeBlanc, Executive Director
Date Approved: February 2019

Role Summary

The Cultural Support and Programming Worker provides cultural programming, activities and support to clients of the Mamisarvik (MHC) program and works with the MHC team to engage and encourage clients to participate in cultural activities and foster a sense of inclusion within the Ottawa Inuit community that will assist them to achieve life stability.

MHC offers a holistic, bio-psycho-social-spiritual model of trauma-and-addiction treatment year-round, powered by the twin healing engines of group and individual counselling. Clients learn that they are not bad people trying to become good people. They are people with problems, learning how to solve them. They learn that addictive behaviour is primarily a way of attempting to kill the pain of underlying trauma. They learn how to live healthy lifestyles. They learn to love themselves.

Responsibilities

- Assists with the delivery of effective services safely and respectfully while maintaining professional rapport with clients, peers, and other community service providers
- Adheres to the Trauma Informed Care Model, working with service users to achieve healing and healthier life styles
- Advocates for the client in all aspects of culture (physical, mental, spiritual and social)
- Facilitates cultural programming, groups and activities
- Supports TI's monthly Community Lunch
- Takes a lead role in cooking and food preparation for programs and events. This includes preparing a food order list for approval to the Managers
- Performs other duties as assigned and related to the position

Education and Experience

- Minimum college diploma in human services, social work or similar education or an equivalent combination of education and work experience
- Minimum 2 years' experience supporting urban Inuit in gaining and retaining cultural knowledge

- Safe Food Handling training

Knowledge, Skills and Abilities

- Ability to function effectively in a busy environment and in stressful situations
- Some evening and weekend work will be required. Once every 9 weeks, the incumbent will travel with the clients and clinical staff off-site for 4 days.
- Ability to work independently with a strong sense of focus. Is task oriented, non-judging, and maintains a clear sense of client-service provider boundaries
- Commitment to a client-centered approach when working with Inuit
- Familiarity with the socio-economic landscape as it pertains to Inuit
- Knowledge of Inuit culture, values, Inuit Qaujimajatuqangit and traditional practices
- Fluency in English is required. Inuktitut language skills are a definite asset
- First aid and CPR; non-violent crisis intervention training
- Motivated and able to work independently
- Outstanding organizational skills
- Excellent interpersonal and communication skills
- Valid driver's license and own reliable vehicle is a definite asset
- Intermediate level computer (MS Office, email, Internet) and literacy skills

Additional Requirements

- Maintaining up-to-date professional skills and knowledge through formal and informal training
- Acting as an ambassador for TI within and outside the organization by creating an awareness of TI's programs and services
- Maintaining awareness of, and compliance with, TI policies and procedures
- Contributing to the organization's work through collaborative team work and participating in meetings and committees as required
- At all times, working in a manner that preserves confidentiality and seeks to minimize risks for clients, employees and the organization

Working Conditions

- Comfortable office environment
- Walk-in community services environment
- May be exposed to stressful situations