



## **Employment Opportunity – Internal/External**

### **Residential Worker (Full-time, Indeterminate) Mamisarvik Transition House**

Tungasuvvingat Inuit (TI) is seeking a responsible and energetic person to provide residential support and program services to clients at the Transition House. The transition house is owned by TI and is a duplex located in East Ottawa. One side of the home accommodates up to 5 men and the other side accommodates up to 5 women.

#### **General Responsibilities:**

- Provide crisis intervention and support to residents of the Transition House
- Ensure the effective day-to-day operation of services at the Transition House
- Ensure the general cleanliness of the Transition House
- Assist residents with cooperative living guidelines, including maintenance of chore charts, and move-in/move-out procedures
- Ensure safety and security procedures are followed
- Complete a thorough shift change debriefing when beginning or ending a shift
- Participate as a TH team member at internal meetings
- Collaborate with TH team members in developing strategies for the smooth running of the house
- Maintain forms and documents specific to the Residential Worker position at TH

#### **Qualifications:**

- Social Service Worker diploma/degree OR significant related work experience
- Knowledge of issues related to addictions, trauma, residential schools and relocation
- Knowledge of Inuit culture and values
- Excellent crisis-intervention and decision making skills
- Computer skills (MS Office, Internet)
- Fluent in English
- Fluency in Inuktitut is a strong asset

#### **Hours of Work:**

- Evenings, weekends, and overnights
- 35 hours per week

**To apply:** Please submit your resume and cover letter by **mail** to: Hiring Committee, Tungasuvvingat Inuit, 604 Laurier Avenue West, Ottawa ON K1R 6L1 or by **fax**: 613-563-4136 or **email** [info@tungasuvvingatinuit.ca](mailto:info@tungasuvvingatinuit.ca)

**Application Deadline:** February 10<sup>th</sup>, 2012. Resumes and cover letters must be received by 4:00 p.m.

**Note:** Preference in hiring will be given to qualified Inuit candidates. We thank all interested candidates in advance, but unfortunately, we are only able to respond to those selected for an interview.